



SASAE

2018-04-24

**NOTICE OF THE NEXT ANNUAL GENERAL MEETING OF
THE SOUTH AFRICAN SOCIETY FOR AGRICULTURAL
EXTENSION.**

Notice is hereby given of the Annual General Meeting of SASAE that will be held on **5th June 2018** at 16:00 at the Premier Hotel East London ICC, Marine Park Complex, East London, Eastern Cape Province.

All members of the Society are cordially invited to attend this meeting. No proposals for changes to the Constitution have been received.

Attached herewith please find the proposed Agenda for the meeting as well as the Minutes of the previous AGM held on 2nd November 2017.

**AGENDA OF THE 52ND ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN SOCIETY FOR
AGRICULTURAL EXTENSION, TO BE HELD ON THE 5TH JUNE 2018 AT THE PREMIER HOTEL
ICC, EAST LONDON, EASTERN CAPE PROVINCE.**

1. Opening and Welcome
2. Notice of the meeting
3. Attendance register
 - 3.1 Members present
 - 3.2 Apologies
4. Constituting of the meeting
5. Additions to the Agenda
6. Approval of the minutes of the 51st AGM held on the 2nd November 2017
7. Matters arising from the minutes
 - 7.1
 8. New Matters
 - 8.1
 - 8.2
 9. Financial report
 10. The President's Annual Report
 - 10.1 Branch Reports
11. Election of Office Bearers
12. Conference 2019
13. Thanking of Sponsors
14. Closure



SASAE

MINUTES OF THE 51ST ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN SOCIETY FOR AGRICULTURAL EXTENSION THAT WAS HELD ON THE 2ND OF NOVEMBER 2017 AT 16H30 AT SOUTHERN SUN ELANGENI MAHARANI HOTEL IN DURBAN, KWAZULU NATAL PROVINCE.

1. OPENING AND WELCOME

Mr Xaba opened the meeting with a prayer. Mr Kuben Moodley the President, welcomed all Members to the meeting. He confirmed that the notice of the AGM was circulated on the 22nd of September 2017 to all members. All non-members were also welcomed.

2. NOTICE OF THE MEETING

The Notice was sent out as required by the constitution.

3. ATTENDANCE

- 3.1. Members present: The Attendance Register was circulated and 247 persons signed.
- 3.2. Apologies

Mr. Manne Grobler
Dr. Joe Stevens

4. CONSTITUTING OF THE MEETING

The meeting was declared properly constituted. According to the Constitution the Members present form a quorum.

5. ADDITIONS TO THE AGENDA

None

6. APPROVAL OF THE MINUTES OF THE 50TH AGM HELD ON THE 6TH JUNE 2016.

The Minutes was accepted as a true reflection of what expired during the meeting after a small correction.

Proposed: Ms C Levendal
Seconded: Prof E Zwane

7. MATTERS ARISING FROM THE PREVIOUS MINUTES

7.1 Financial Report:

Members raised a concern that they are not being updated on their membership payments. They pay their yearly subscriptions, but they never received their invoices.

The Board promised to work on the matter and ensure that Members receive their updated invoices. There was a back log because the Secretariat had to keep up with the arrangements for the AEW.

Members also requested the Board to investigate other means of membership payments such as the debit orders and automatic invoice generator once the member pay his membership.

8. NEW MATTERS

8.1 Handing over of two Gold Medals

A Gold Medal may be awarded to a person (or group of persons) who have made outstanding contributions promoting the science and scientific practice of Agricultural Extension. The award is based on:

- Exceptional quality of scientific contribution(s) towards extension; and
- Exceptional contribution(s) in the fields of leadership and policy formulation in the broader context.

The Gold Medal that was not available at the 2016 Conference was handed to Dr. Baldur Koch. The one for Dr. Joe Stevens will be handed to him at the University of Pretoria.

9. FINANCIAL REPORT

Dr J van Niekerk tabled the report for 2016. SASAE received a qualified report from the auditors. Mr Moodley mentioned to members he had a concern about the report and auditors explained their reason to conclude that it is a qualified report.

The report was accepted after long deliberations and explanation on certain amounts that appeared on the statement. Those were the R100 that appear as sales and payments for trophies. The R100 was for the sale of SASAE promotional items and the payment for the trophies for the Awards. They are procured yearly as most are not floating trophies.

There was a proposal not to increase membership. Members agreed not to increase membership.

Proposal to accept the financial report.

Proposed: Ms Sibongile Makola.

Seconded: Mr Theo van Rooyen.

Audited statements are available from the Secretariat if Members need more information.

The report was accepted.

10. THE PRESIDENT'S ANNUAL REPORT

The President presented the Annual Report of the Board. The report is available from the Secretariat. He highlighted our achievements for this year such as the Co-hosting of the AEW with DAFF and AFAAS. He also mentioned that SASAE has now a bigger role to play in the advancement of Extension as it is now being confirmed as the host organisation for the National Forum for Extension and Advisory Services and to also to host SARFAAS desk.

The Branch Chairpersons reported on the activities of their Branches as part of the Presidents report.

The Secretariat, Mr Ben Stevens reported on statistics of the Board. He mentioned the number of Board Meetings, new members who joined, visits to the SASAE website, number of friends on the SASAE Facebook page and the articles published in SAJAE.

A special word of thanks went to all the Board Members for their contributions during the year. He thanked the KZN Branch and the Local Organising Committee which comprises of DAFF, SASAE, ARC, AFAAS and other stakeholders for agreeing to host this year's Conference and also their hard work and cooperation during the preparations of the Conference itself. He further mentioned that this was a special conference as it is the second time SASAE co-hosted an International Conference, coincidentally at the same hotel.

The report was accepted.

Proposed: Mr N Ntshangase.

Seconded: Mr JJ Mokoena.

11. ELECTION OF OFFICE BEARERS

Nomination forms were sent out with the notice of the AGM. Two positions for elected Members should be filled.

The following Nominations were received:

Mr N Ntshangase

Dr M Kgaphola

Ms N Mlahlwa

Mr T Masondo

Ballot papers were distributed and the following Members were elected for the first year of their two-year term:

Mrs N Mlahlwa.

Dr M Kgaphola.

The following Members are serving their second year of the two-year term:

Ms. L Matthews.

Dr. F Terblanché.

The Board will be able to co-opt Members as they see fit.

12. CONFERENCE 2018

The President mentioned that there has been a proposal that the next conference will be in East London in the Eastern Cape.

13. Thanking of Sponsors

The President thanked the following sponsor of the Joint AEW 2017:
CCARDESA, ACCRA, GIZ for an amount of R50 000.
DAFF, AFAAS and SASAE contributed to the joint hosting of the conference.

14. CLOSURE

Mr Moodley thanked each and every one for their contribution and closed the Meeting. Dr Kgaphola closed the meeting with prayer.

PRESIDENT

DATE

SECRETARY