



2016-04-26

## **NOTICE OF THE NEXT ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN SOCIETY FOR AGRICULTURAL EXTENSION.**

Notice is hereby given of the Annual General Meeting of SASAE that will be held on **6<sup>th</sup> June 2016** at St George Hotel and Conference Centre, Centurion, Gauteng Province.

All members of the Society are cordially invited to attend this meeting. Proposals for changes to the Constitution have been made. A copy will be posted on the SASAE Website. All Members are requested to have a look and take part in the discussions during the AGM and to approve the constitutional amendments.

Attached herewith please find the proposed Agenda for the meeting as well as the Minutes of the previous AGM held on 2<sup>nd</sup> June 2015.

### **AGENDA OF THE 50<sup>th</sup> ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN SOCIETY FOR AGRICULTURAL EXTENSION, TO BE HELD ON THE 6<sup>TH</sup> JUNE 2016 AT ST GEORGES HOTEL AND CONFERENCE CENTRE, CENTURION, GAUTENG PROVINCE.**

1. Opening and Welcome
2. Notice of the meeting
3. Attendance register
  - 3.1 Members present
  - 3.2 Apologies
4. Constituting of the meeting
5. Additions to the Agenda
6. Approval of the minutes of the 48<sup>th</sup> AGM held on the 10<sup>th</sup> June 2014
7. Matters arising from the minutes
  - 7.1
8. New Matters
  - 8.1 Constitutional changes
  - 8.2
9. Financial report
10. The President's Annual Report
  - 10.1 Branch Reports
11. Election of Office Bearers
12. Conference 2017
13. Thanking of Sponsors
14. Closure



**MINUTES OF THE 49<sup>TH</sup> ANNUAL GENERAL MEETING OF THE SOUTH AFRICAN SOCIETY FOR AGRICULTURAL EXTENSION THAT WAS HELD ON THE 2<sup>ND</sup> JUNE 2015 AT 16H30 AT INGWENYAMA CONFERENCE & SPORT RESORT, WHITE RIVER, MPUMALANGA**

**1. OPENING AND WELCOME**

Mr. Nengudza opened the meeting with a prayer. Mr Xaba the President welcomed all Members to the meeting. He confirmed that the notice of the AGM was circulated in time to all members. All non members were also welcomed

**2. NOTICE OF THE MEETING**

The Notice was sent out as required by the constitution.

**3. ATTENDANCE**

3.1. Members present: The Attendance Register was circulated and 79 persons signed.

3.2. Apologies

Mr. J Nowata  
Mr. Malefane  
Mr. M Botha  
Dr. T J Masiteng  
Mr. M Sebopetsa  
Mr. C Last

**4. CONSTITUTING OF THE MEETING**

The meeting was declared properly constituted. According to the Constitution the Members present form a quorum.

**5. ADDITIONS TO THE AGENDA**

None

**6. APPROVAL OF THE MINUTES OF THE 47<sup>TH</sup> AGM HELD ON THE 4<sup>TH</sup> JUNE 2013**

The Minutes was accepted as a true reflection of what expired during the meeting.

Proposed: Dr. J Stevens  
Seconded: Ms. L Matthews

**7. MATTERS ARISING FROM THE PREVIOUS MINUTES**

7.1 None

**8. NEW MATTERS**

**8.1 Constitutional Changes**

Dr Stevens urged members to go to the website and download the Constitution because it is important to understand it. He presented the changes made on the constitution as follows:

- 3. On the Membership categories the changes were made based on the SACNASP Requirements.

- The benefits of Membership to Members were expanded.
- Under finances the financial year were changed. It will now be from 1 September to 31 August the next year.

There was a concern from Professor Oladele that it is important to look at the categories of Membership because it seems all categories are the same because even though there are different academic requirements but it seems all have equal rights. He requested the Board to look into this matter. Mr Njoni also suggested a need for the Board to look into the other incentives of being a Member and benefits in order so as to attract members.

Mr Zondo requested the Board to also look into the Student Membership and the benefits as well. He further suggested a need to establish a student wing and branches should also ensure that students are actively involved in all their activities.

The President requested members that they should send their agenda inputs before the AGM so that they can be discussed in the AGM.

He then asked for approval of the proposed changes in the Constitution. It was unanimously accepted.

## 9. FINANCIAL REPORT

Dr. J van Niekerk tabled the audit report for 2014.

SASAE got a qualified report from the Auditors. They said that is in line with other similar organisations. They are happy with our record keeping of the books of the Society. One problem area is that the payments for the Conference are overlapping to the next financial year. The current financial starts on 1 March and end on 28 February. The Conference payments such as the deposit for the venue starts in the previous year and most payments are done in the following year. This practice resulted in audit challenges. The Auditors advise that this situation can be corrected if the financial year is changed to start on 1 September and end on 31 August. This proposal was accepted by all.

There was also a proposal to increase the Membership Fee from R230 - R250 per year. Mr Njoni requested an explanation from Dr. van Niekerk on how the amount was determined or what informed the decision to increase to that amount. There was a concern that as there are so many activities which need to be done by SASAE for its Members, that there could be a possibility that even what it is paid currently, it is not enough. The proposal was accepted and it was agreed that there is a need for further investigation.

Audited statements are available from the Secretariat if Members need more information.

The report was accepted.

**Proposed:** Dr. S Worth  
**Seconded:** Mr. N Ntshangase

## 10. THE PRESIDENT'S ANNUAL REPORT

Mr. Moodley took over as Chairperson and requested the President to give his Annual Report.

The President presented the Annual Report of the Board. The report is available from the Secretariat. The Branch Chairpersons reported on the activities of their Branches as part of the Presidents report. A special word of thanks went to all the Board Members for their contributions during the year. He thanked the Central Branch for agreeing to host this year's Conference and also their hard work and cooperation during the preparations of the Conference itself.

Mr. Njoni raised a concern that as stated in the President's report, there was progress made regarding the registration of the Extension Practitioners with SACNASP, but still most provinces are experiencing problems with regard to recognition of SASAE as the home for Extension Practitioners. There are about 3000 Extension Officers in the country, but still the attendance of the Conference is poor. In some provinces, it is still a challenge because some of the Executive Managers do not understand the importance of the registration and its implication to the Extension Practitioners.

The following was proposed:

- There is a need for DAFF and SASAE to do road shows and consultation workshops about the new developments to the PDA's Executive Management and Extension practitioners in the 9 provinces.
- When there is a change in Management in the provinces, the new Managers need to be informed about what has been done in Extension.
- Branches need to be active and mobilise Members. They should organise activities and workshops to empower Members. Extension Practitioners should fight for their existence by not counteracting on the programmes that are being implemented by Government but they should come up with possible solutions.
- There is a current Extension Policy that is waiting for approval and the Extension Practitioners should come up with the means to implement the policy.
- The Facebook page should be open for all in order to attract Members and Members must participate and give positive inputs.

The report was accepted.

**Proposed:** Ms. S Makola

**Seconded:** Dr. J van Niekerk

## 11. ELECTION OF OFFICE BEARERS

Nomination forms were not sent out with the notice of the AGM as only a few positions for elected Members should be filled. Nominations were taken from the floor.

There are three positions vacant:

Ms. N. Mokgalagadi resigned.

Mr. A Tawana served the last of his two year term.

Ms. M Mbongo served the last of her two year term.

The following Member was elected for the second year of their two year term:

Ms. Bongi Bhengu.

The following Members were elected for the first year of their two year term:

Ms. Henriette van Der Walt.

Mr. Humpfrey Khwidzhili.

The following Member is serving his second year of the two year term:

Dr. J B Stevens

The Board will be able to co-opt Members as they see fit.

## 12. CONFERENCE 2016

The President also mentioned that SASAE will be 50 years in 2016. It was formed in 1966 at the University of Pretoria. The Board proposed that the 2016 Conference should be held in Pretoria and preferably at the University. There is challenge at the moment with the venue and other logistics but even if the University cannot host, it will still be in Gauteng. It is planned to be from the 6<sup>th</sup>- 9<sup>th</sup> of June 2016. The plan is also to invite the previous Presidents of SASAE. There was a concern from Members about the poor attendance of the Conference. Therefore the following was suggested:

- The officials should put the attendance to the Conference in their Professional Development Plan so that it can be recognised as part of their Professional Development.
- DAFF should be approached to request their support even financially.

## 13. THANKING OF SPONSORS

Manstrat was a Silver Sponsor of R10 000.00 during the Conference. Their contributions were greatly appreciated. The University of the Free State sponsored R2000.00 to market the University.

## 14. GENERAL

No discussion.

**15. CLOSURE**

Mr Xaba thanked each and every one for their contribution and closed the Meeting. He ended by saying "*If we started well we should end well*".

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**PRESIDENT**

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**DATE**

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**SECRETARY**